

Message Text

UNCLASSIFIED

PAGE 01 STATE 072655
ORIGIN DRC-01

INFO OCT-01 ARA-14 ISO-00 OC-06 CCO-00 SY-05 VO-03
CA-01 DEAE-00 /031 R

DRAFTED BY FADRC/RM:ALHARRIS:DJH
APPROVED BY FADRC/RM:PFMURPHY
O/FADRC:WHPRICE

-----076760 220613Z /23

R 212111Z MAR 78
FM SECSTATE WASHDC
TO AMEMBASSY BOGOTA

UNCLAS STATE 072655

E.O. 11652: N/A

TAGS: AINF

SUBJECT: POST RECORDS CONVERSION PROJECT

REF: (1) STATE 29141 (2) STATE 44502

1. PURPOSE OF THIS TELEGRAM IS TO APPRISE POST OF
PROPOSED SCHEDULE OF FADRC RECORDS MANAGEMENT TEAM AND
REQUEST ADVANCE ARRANGEMENTS FOR CERTAIN MEETINGS. TEAM
HOPES SCHEDULE WILL PRESENT MINIMAL INTERFERENCE WITH POST
ROUTINE. REQUEST POST'S COMMENTS/CONCURRENCE ON PROPOSED
SCHEDULE AS FOLLOWS:

MON. APRIL 10 - (1) MEETING WITH ADMIN. OFF., CRO, HEADS
OF POL. AND ECON SECS. TO INFORM THEM OF PROJECT PLANS
AND NEEDS. (2) MEETING WITH RSO AND ADMIN OFF. TO
ESTABLISH SECURITY PROCEDURES FOR HANDLING MICROFILM
THROUGHOUT THE EMBASSY.

TUE. APRIL 11 - (1) MEETING WITH CRO TO DISCUSS
UNCLASSIFIED

UNCLASSIFIED

PAGE 02 STATE 072655

PROCEDURES FOR MICROFILM TEST. (2) PREPARATIONS FOR
MICROFILM TEST.

WED. APRIL 12 - PREPARATION OF DOCUMENTS FOR FILMING.

THUR. APRIL 13 - (1) BEGIN FILMING OPERATION. (2) MEETING
WITH POL. OFFICERS TO INTRODUCE TAGS/TERM FILING SYSTEM.

(3) MEETING WITH POL. SEC. SECRETARIES FOR CONVERSION OF 1978 SUBJECT FILES TO TAGS/TERM FILING SYSTEM.

FRI. APRIL 14 - (1) COMPLETE FILMING OPERATION.

(2) MEETING WITH ECON. OFFICERS TO INTRODUCE TAGS/TERM FILING SYSTEM. (3) MEETING WITH ECON. SEC. SECRETARIES FOR CONVERSION OF 1978 SUBJECT FILES TO TAGS/TERM FILING SYSTEM.

MON. APRIL 17; TUE. APRIL 18 - (1) INSTALLATION OF READER/PRINTERS IN EACH RECIPIENT SECTION (CRU, POL., ECON. ADMIN., CONS.). (2) DEMONSTRATE USE OF EQUIPMENT AND PROVIDE EACH SECTION WITH REELS OF 1977 BOGOTA-STATE TELEGRAMS.

WED. APRIL 19 - (1) MEETING WITH CG TO DISCUSS POTENTIAL APPLICATIONS OF MICROFILM/COMPUTER TECHNOLOGIES TO MAINTENANCE OF VISA AND CONS. SERV. RECORDS. (2) MEETING WITH DEA OFFICER TO DISCUSS TAGS/TERM FILING SYSTEM. (3) SURVEY COMMERCIAL SECTION FILES AND, IF NECESSARY, ASSIST IN SCREENING THESE FILES.

THURS. APRIL 20 - OPEN

FRI. APRIL 21 - FINAL MEETING WITH AMBASSADOR AND/OR DCM, ADMIN. OFF., AND CRO TO DISCUSS FINDINGS, ACCOMPLISHMENTS UNCLASSIFIED

UNCLASSIFIED

PAGE 03 STATE 072655

AND FUTURE PLANS.

2. PER REFTTEL 2, REQUEST POST CONFIRM HOTEL ACCOMMODATIONS AND PROVIDE NAME OF HOTEL. VANCE

UNCLASSIFIED

NNN

Message Attributes

Automatic Decaptioning: X
Capture Date: 01 jan 1994
Channel Indicators: n/a
Current Classification: UNCLASSIFIED
Concepts: n/a
Control Number: n/a
Copy: SINGLE
Draft Date: 21 mar 1978
Decaption Date: 01 jan 1960
Decaption Note:
Disposition Action: n/a
Disposition Approved on Date:
Disposition Case Number: n/a
Disposition Comment:
Disposition Date: 01 jan 1960
Disposition Event:
Disposition History: n/a
Disposition Reason:
Disposition Remarks:
Document Number: 1978STATE072655
Document Source: CORE
Document Unique ID: 00
Drafter: ALHARRIS:DJH
Enclosure: n/a
Executive Order: N/A
Errors: N/A
Expiration:
Film Number: D780125-0927
Format: TEL
From: STATE
Handling Restrictions: n/a
Image Path:
ISecure: 1
Legacy Key: link1978/newtext/t19780341/aaaabiln.tel
Line Count: 98
Litigation Code IDs:
Litigation Codes:
Litigation History:
Locator: TEXT ON-LINE, ON MICROFILM
Message ID: c12461c0-c288-dd11-92da-001cc4696bcc
Office: ORIGIN DRC
Original Classification: UNCLASSIFIED
Original Handling Restrictions: n/a
Original Previous Classification: n/a
Original Previous Handling Restrictions: n/a
Page Count: 2
Previous Channel Indicators: n/a
Previous Classification: n/a
Previous Handling Restrictions: n/a
Reference: 78 STATE 29141, 78 STATE 44502
Retention: 0
Review Action: RELEASED, APPROVED
Review Content Flags:
Review Date: 29 mar 2005
Review Event:
Review Exemptions: n/a
Review Media Identifier:
Review Release Date: N/A
Review Release Event: n/a
Review Transfer Date:
Review Withdrawn Fields: n/a
SAS ID: 3251521
Secure: OPEN
Status: NATIVE
Subject: POST RECORDS CONVERSION PROJECT
TAGS: AINF
To: BOGOTA
Type: TE
vdkgvwkey: odb://SAS/SAS.dbo.SAS_Docs/c12461c0-c288-dd11-92da-001cc4696bcc
Review Markings:
Sheryl P. Walter
Declassified/Released
US Department of State
EO Systematic Review
20 Mar 2014
Markings: Sheryl P. Walter Declassified/Released US Department of State EO Systematic Review 20 Mar 2014